



ESDN Regional Outreach Group

Minutes, July 14, 2015, Noon-4pm

Meeting hosted by: [South Central Regional Library Council](#)

Present: Deirdre Joyce (CLRC), Eric Alan (NNYLN), Jennifer Palmentiero (SENYLRC), Laura Osterhout (RRLC), Susan D'Entremont (CDLC), Jaclyn McKewan (WNYLRC), Heidi Heidi Bamford (WNYLRC), Anne Karle-Zenith (METRO), Julia Corrice (SCRLC)

Absent: Virginia Antonucci-Gibbons (LILRC)

ESDN Staff: Kerri Willette, Chris Stanton

Guest: Franky Abbott, DPLA

Project updates

Current DPLA ingest status:

- Some mapping issues from the 1st ingest are still being addressed.
- Current ingest will bring us to over 110,000 records in DPLA including:
 - Newly added hosted collections from NYH & HRVH.
 - First collections from Metro's Islandora site (dcmny.org).
 - First batch of non-hosted partners, including Vassar & University of Rochester.

Metadata group transition:

- New group charge & representation - we're reconfiguring the metadata group with the aim of developing common practices for data sharing across the state. So in addition to representation from the 3Rs council staff, we'll also be including representation from metadata professionals at collecting institutions around the state.
- Basically, the idea is that although New York Heritage and the other 3Rs hosted projects have already done excellent, thorough work developing best practices for those environments. We need to expand on that work by including practitioners from NY institutions that host content in other systems and schemas. Bringing these folks together with representatives from the NYH community to talk about common practices for shared data will help broaden consistent practice and enhance metadata quality statewide.
- First year goals - they'll be targeting specific areas that we have identified as weaknesses in statewide data. They'll reach out to Outreach group to facilitate event coordination.
- Metadata group will create documentation for the events they host and the Outreach group can incorporate that into a larger statewide digital skills curriculum that each council can draw on when coordinating events.
- We're trying to get broad regional representation, multiple institution types, and various levels of skill/experience among the first group of members. Laura O will represent NYH & Outreach group as a liaison to the metadata group. The two groups will be connected but they won't meet together regularly.

Developing a coordinated approach to digital skills outreach and education in NY

Franky Abbott, ACLS Public Fellow, Project Manager at DPLA spoke to the group about the Public Library Partnerships Project (PLPP). The PLPP, funded by the Bill and Melinda Gates Foundation, worked with DPLA Service Hubs to provide digital skills training for public librarians. Franky gave an overview of the curriculum and trainings which were designed to reach public librarians in libraries with special collections that want to share their content with a broader audience but may not have the resources to do so. The Outreach group is interested in using the forthcoming PLPP curriculum as a potential guide or model for New York state. The PLPP curriculum will be released publicly in September 2015.

Committee business

Reminders/Clarification:

- Non-hosted partners:
 - If a member moves locally hosted collections into NYH, that counts as one of your 5 non-hosted partners! Please note those institutions in the Non-Hosted spreadsheet, mark them “Moved to Hosted” and then treat them as a hosted partner.
 - Some institutions may have both hosted & non-hosted collections. That’s totally fine! In some cases this may require a second letter. These institutions also count toward your 5 non-hosted!
 - Unlike w/ NYH, we can sometimes pick and choose collections from non-hosted sites. If a non-hosted contributor only wants to contribute a subset of their collections, that’s probably fine. We’d like to talk to them.
 - We’re happy to try working with PastPerfect Online users.
 - When non-hosted sites make big changes to their local projects (ie migrate to a new system), we’ll need to be notified.
- Hosted partners: Don’t forget the mapping worksheets! Once permission letters are in hand, Chris still needs mappings.

Review outreach/communication tools:

- [ESDN Website](#)
- Reminder about Outreach liaisons folder - templates, logos, etc.

Metadata check-in:

- Report on feedback from DPLA on contributed metadata from ESDN
- Rights update
- Discussion of metadata completeness.
 - Focus in this phase on improving completeness of metadata records and quality of metadata records
 - Chris will be preparing reports highlighting “completeness” on a per-collection basis and will be working with regional liaisons to target fields to address
- Discussion around use of DPLA “Intermediate provider” field
 - ESDN will work to implement going forward