ESDN Metadata Working Group Agenda
July 9, 2014, 10:30am-2pm

Meeting location:
Capital District Library Council
28 Essex Street, Conference Room
Albany, NY 12206

10:30-10:45 am
Arrive and welcome (*Introductions*)

10:45-11:15 am
Project background/context

11:15-11:45 am
Outlining first steps:
- Selecting initial collections (defining criteria)
- Delivering sample data to ESDN
- Communication with collection contributors

Next steps:
- One on one work with ESDN staff
- Summer timeline and first DPLA ingest

11:45-12 pm
Break/lunch set-up

12-12:45 pm
Working lunch - review ESDN data model

12:45-1 pm
Break

1-2 pm
Committee business
- Committee purpose - review and revise
- Define committee goals for Phase 1 (including testing)
- Discuss creation of recommendations/guidelines for contribution to ESDN
- Group communication plan
- Schedule fall meeting